



REQUEST FOR EXPRESSION OF INTEREST

FOR ENGAGEMENT OF ONE (1) NO. OF CERT-IN EMPANELED VENDOR
TO CARRY OUT INFORMATION SECURITY (IS) AND FACE
AUTHENTICATION AUDIT OF THE AADHAR PROJECT AS PER UIDAI
GUIDELINE

REFERENCE No: 751888/1

DATED: 07/03/2026

Issued by:

DIRECTORATE OF INFORMATION TECHNOLOGY,
ELECTRONICS AND COMMUNICATION (DITEC),
INFORMATION TECHNOLOGY DEPARTMENT,
GOVT. OF ASSAM,

BEHIND C-BLOCK, DISPUR, GUWAHATI, ASSAM
Email: ditec-asm@gov.in

Website: <https://ditec.assam.gov.in>**email:** ditec-asm@gov.in**NOTICE INVITING EOI**

This EOI is issued by the undersigned inviting “Express of Interest” from eligible consultants for shortlisting of them to participate in the RFP process for selection of most suitable among them to provide necessary consultancy service for ENGAGEMENT OF ONE (1) NO. OF CERT-IN EMPANELED VENDOR TO CARRY OUT INFORMATION SECURITY (IS) AND FACE AUTHENTICATION AUDIT OF THE AADHAR PROJECT AS PER UIDAI GUIDELINE

Reference No: 751888/1**Dated: 07/03/2026**

S.No	Key Information/ Events	Time/Venue/Address
1	Title of the Assignment	FOR ENGAGEMENT OF ONE (1) NO. OF CERT-IN EMPANELED VENDOR TO CARRY OUT INFORMATION SECURITY (IS) AND FACE AUTHENTICATION AUDIT OF THE AADHAR PROJECT AS PER UIDAI GUIDELINE
2	Date of issue of the EOI document	Date: 09/03/2026
2	Last date of download of EOI document	Date: 25/03/2026
3	Pre-submission meeting	Date: 11/03/2026 Time: at 12.30 PM Venue: Conference Hall, O/O Directorate of Information Technology, Electronics and Communication
4	Due date and Time of submission of EOI.	Date: 25/03/2026 Time: 3.00 PM
5	Due date and time of submission of hard copies of “Key Documents”.	Date: 25/03/2026 Time: 3.00 PM Address: Conference Hall, O/O Directorate of Information Technology, Electronics and Communication
6	Date & time of opening of EOI	Date: 25/03/2026 Time: 3.30 PM
7	Address for Communication	The Director, Directorate of Information Technology, Electronics and Communication, Behind C-Block, Assam Secretariat, Dispur, Guwahati, Assam Pin- 781006
8	EOI Processing Fee (non-refundable)	Rs 1,000.00 (Rupees One thousand only). To be paid through Demand Draft (DD) / Banker's Cheque drawn in favour of “The Director,

		Directorate of Information Technology, Electronics and Communication, Information Technology Department, Govt. of Assam”, payable at SBI, Dispur, Guwahati
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9. Electronic Bidding will not be permitted. Late Bids will be liable for rejection summarily.

10. Bidders who seek to appeal against any decision, action or omission regarding this particular procurement may do so as per Section 38 of the Assam Public Procurement Act, 2017 and Rule 26 of the Assam Public Procurement Rules, 2020. The first and second appellate authority are as mentioned below:

First Appellate Authority	Second Appellate Authority
The Additional Secretary to the Govt. of Assam, Information Technology Department, Assam Secretariat, Dispur, Guwahati, Assam, PIN-781006	The Principal Secretary to the Govt. of Assam, Information Technology Department, Assam Secretariat, Dispur, Guwahati, Assam, PIN-781006

Sd/-

**Director
Directorate of Information Technology,
Electronics and Communication,
Information Technology Department, Govt.
of Assam**

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1. INTRODUCTION

1.1 About the Procuring Entity

The **Directorate of Information Technology, Electronics and Communication, Assam** (DITEC), Government of Assam, is the nodal directorate responsible for promoting, coordinating, and implementing Information Technology (IT), Electronics, and Communication initiatives across the State of Assam.

The Directorate functions under the administrative control of the Government of Assam and plays a pivotal role in advancing digital governance, technology-enabled public service delivery, and the growth of the electronics and IT ecosystem in the state.

Key Roles and Responsibilities

The Directorate's core functions include:

E-Governance Implementation

Planning, executing, and monitoring e-Governance projects across various departments.

Supporting digital transformation initiatives under state and national programs.

IT Policy & Strategy

Formulating and implementing IT, Electronics, and Communication policies.

Promoting innovation, startups, and emerging technologies.

Infrastructure Development

Strengthening IT infrastructure, data centers, connectivity frameworks, and digital platforms.

Facilitating secure and scalable digital service architecture.

Electronics Sector Promotion

Encouraging investment in electronics manufacturing and IT-enabled services.

Coordinating with industry stakeholders to enhance the technology ecosystem in Assam.

Cyber Security & Standards

Promoting best practices in cyber security, data protection, and IT governance.

Supporting standardization and compliance across state IT systems.

Capacity Building & Digital Inclusion

Facilitating training, skill development, and awareness programs.

Promoting digital literacy and inclusive technology adoption.

Through its initiatives, the Directorate aims to accelerate digital empowerment, improve transparency and efficiency in governance, and position Assam as a progressive technology-driven state.

1.2 About the Project

The Directorate of Information Technology, Electronics & Communication (DITEC), Assam has established a robust Aadhaar Authentication Framework to facilitate secure and seamless integration for government departments and agencies seeking to leverage Aadhaar-based services.

As an authorized Authentication User Agency (AUA), DITEC provides a centralized, UIDAI-compliant authentication infrastructure, enabling departments to access and utilize Aadhaar-based authentication services efficiently.

Below are the two authentication services that may be availed through DITEC:

Aadhaar Authentication (Yes/No) Services: In this case the Aadhaar number along with biometric data like fingerprint or OTP submitted by the user is verified by UIDAI and responds with a "Yes" or "No" to confirm whether the submitted data matches its records. No personal data is returned—only the authentication result.

(2) e-KYC Authentication: eKYC Authentication is a secure, paperless process that allows government departments and service providers to electronically verify an individual's identity using Aadhaar

1.3 About the Assignment

The assignment pertains to the operation, monitoring, and Facial Audit & IS Audit of Aadhaar Authentication Services for FY 2025–26.

It involves ensuring that Aadhaar authentication transactions are conducted securely, efficiently, and in compliance with UIDAI regulations. The assignment also includes periodic security and compliance audits of the AUA/KUA infrastructure deployed at the State Data Centre.

2. TERMS OF REFERENCE

2.1 Background of the Assignment

Aadhaar authentication services are widely used by government departments for beneficiary verification and transparent service delivery. The ecosystem includes AUAs, KUAs, ASAs, and the CIDR maintained by UIDAI.

This is an ongoing project implemented through AUA/KUA infrastructure at the State Data Centre. The system supports biometric, OTP-based, and demographic authentication methods.

For FY 2025–26, the assignment includes operational monitoring and periodic security and compliance audits

2.2. Objectives of the Assignment

- Ensure secure and uninterrupted Aadhaar authentication services.
- Verify compliance with UIDAI guidelines and regulations.
- Conduct periodic AUA/KUA infrastructure audits.
- Evaluate system performance and availability.
- Identify risks and recommend mitigation measures.

- Ensure confidentiality and integrity of Aadhaar-related data

2.3 Scope of the Assignment

The scope includes comprehensive review and audit of Aadhaar authentication infrastructure and compliance mechanisms during FY 2025–26, including:

2.4. Role and Responsibilities of the Consultant

The Consultant engaged for the assignment shall perform the following roles and responsibilities:

- Conduct Information Security (IS) Audit as per the comprehensive security and compliance checklist issued by the Unique Identification Authority of India (UIDAI) – Version 1.0 (April 2024) or latest.
- Conduct Facial Authentication Audit as per the UIDAI Checklist Version 2.0 (March 2026) or latest.
- Perform Security Audit of UIDAI Authentication Service APIs, including vulnerability assessment and appropriate testing methodology.
- Conduct Source Code Review of the Aadhaar Data Vault Solution and associated components to verify secure coding practices and compliance with UIDAI data security requirements.
- Identify vulnerabilities, non-compliance issues, and security gaps in the authentication ecosystem.
- Recommend appropriate corrective and preventive actions for addressing audit observations.
- Submit detailed audit reports clearly outlining findings, risk ratings, compliance status, and recommendations.
- Provide necessary clarification, documentation support, and assistance in closure of Non-Compliance (NC) and Partial Compliance observations raised during the audit review process.

2.5. Role and Responsibility of the Client

The Client (Department / Implementing Agency) shall:

- Provide necessary access to infrastructure, systems, and relevant documentation required for the audit.
- Share authentication transaction logs, system architecture diagrams, network configurations, and security policies with the Consultant.
- Facilitate coordination with technical teams, system administrators, and other relevant personnel during the audit process.
- Ensure availability of required resources and information to enable timely completion of the assignment.
- Review the audit findings and take necessary corrective actions based on the recommendations provided by the Consultant.

2.6. Team Composition, Qualification and Experience

The assignment shall require a team of qualified professionals with expertise in information security, system administration, and Aadhaar authentication systems.

Security Auditor

- Bachelor's or Master's degree in Computer Science, Information Technology, or related field.
- Minimum 5–7 years of experience in IT security audits or UIDAI ecosystem audits.
- Experience in auditing Aadhaar AUA/KUA infrastructure and UIDAI compliance requirements.

System Security Expert

- Degree in IT/Computer Science or equivalent qualification.
- Minimum 3–5 years of experience in network security, server infrastructure, and system administration.
- Knowledge of encryption standards, firewall configuration, and authentication protocols.

Audit Analyst

- Degree or diploma in IT or related field.
- Minimum 2–3 years of experience in system analysis, documentation review, and technical support.

Global Certifications

- CISA
- CISM
- CISSP
- Certified ISO 270001
- OSCP
- CEH

The team members should possess knowledge of UIDAI Aadhaar Authentication Regulations, security guidelines, and data protection practices.

2.7. Deliverables and Timeline

The Auditor shall provide the following deliverables within the specified timeline:

Scope and Audit details	Audit Activity Type	Timeline
Aadhaar Face Authentication onboarding Audit checklist version 2.0 issued by UIDAI on 3 rd March 2026	Offsite/Onsite Audit Activity	Within 2 week of assignment
To Conduct the IS Compliance AUA/KUA audit as per UIDAI Guidelines. Version 1.0 (Issued in April 2024)		
Security audit of UIDAI Auth Service API	Grey Box Testing	7-10 Working Man Days for Initial Testing
Source Code review of AADHAAR Data Vault Solution and associated components.	White Box Testing	Within 1 weeks
Final Audit Report	Comprehensive audit summary for FY	Within 2 weeks

Scope and Audit details	Audit Activity Type	Timeline
	2025–26	
Acceptance of the Audit Report by UIDAI	The Vendor shall provide full technical and operational support to DITEC in addressing and resolving any pending control points or observations raised by UIDAI during or after the audit process. The Vendor shall provide all required technical assistance, documentation, and corrective actions and shall continue such support until UIDAI formally accepts the audit report and confirms closure of all observations.”	until UIDAI formally accepts the audit report

2.8. Quality Assurance, Monitoring and Reporting

A structured monitoring and quality assurance mechanism shall be implemented, including: The quality assurance process shall include:

- Continuous monitoring of authentication service performance and security controls.
- Verification of compliance with UIDAI technical and security guidelines.
- Documentation and reporting of observations and corrective actions.
- Implementation tracking of audit recommendations.

Regular progress reports shall be submitted to the client to ensure transparency, accountability, and timely completion of the assignment.

2.9. Payment Terms

- 80% of the total contract value shall be released upon successful completion of the IS and Facial Authentication Audit, and submission of the audit reports to the Client.
- The remaining 20% of the total contract value shall be released after receipt of confirmation/acceptance from the Unique Identification Authority of India (UIDAI) on the submitted final audit report and closure of any Non-Compliance (NC) or Partial Compliance observations, if applicable.

All payments shall be subject to submission of valid invoices and completion of deliverables as per the agreed scope of work.

3. INSTRUCTION TO THE CONSULTANT

3.1 Purpose of this EoI

Purpose of this EoI is to shortlist qualified Applicants as per the eligibility criteria given under para 3.2 (i.e., EoI Stage). After the completion of the EoI process for shortlisting, the procuring Entity (i.e., Client) shall issue RFP to the shortlisted applicants requesting them to submit a detailed proposal (Financial & Technical) as per the FRP terms and conditions (i.e., RFP Stage). In the RFP stage, the most suitable among the shortlisted Consultants shall be selected for award of contract, based on the evaluation of the proposals submitted as per the RFP terms and conditions.

3.2. Eligibility & Qualification Criteria

3.2.1 The Vendor should have empaneled with CERT-In from Last 5 Years.

3.2.2 The Consultant should have a minimum 10 (ten) years of experience in consultancy service, out of which at least 5 (five) year in similar consulting services, in India for and on behalf of government or international agencies.

Total Average Annual Turnover of the Consultant in last three financial years ending on 31st March of the previous financial year 2022-23, 2023-24 and 2024-25) from consulting business should not be less than Rs. 3.5CR. The average annual turnover certificate as issued by the Auditor/Chartered Accountant should be submitted in the format enclosed as **Annexure 3** of this EoI document. The Certificate must be accompanied by attested copies of audited Statement of Accounts of last three financial years, ending on 31st March of the previous financial year. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for these criteria.

¹ "Joint Venture (JV)" means an association with or without a legal personality distinct from that of its members, of more than one Consultant where one member has the authority to conduct all business for and on behalf of any and all the members of the JV, and where the members of the JV are jointly and severally liable to the Client for the performance of the Contract.

3.2.3 The consultant willing to participate should not:

- a) be blacklisted or debarred from participating in any procurement process by the Procuring Entity or by any other State or Central Government entity, undertakings or bodies are not eligible to participate during their period of

blacklisting/debarment.

- b) be insolvent, in receivership, bankrupt, or being would up, not be having its affairs administered by a court or a judicial officer, not having its business activities suspended and must not be the subject of legal proceedings for any of the forgoing reasons.
- c) have and their directors and officers do not have, been convicted for any criminal offence relating to their professional conduct or the making of the false statement or misrepresentation as to their qualifications to enter a procurement contract with a period of three years preceding the commencement of procurement process, or not having been otherwise disqualified pursuant to debarment proceedings.
- d) have a conflict of interest as per Section 11 of Assam Public procurement Act, 2017 and which materially affect the competition.

3.2.4 Registration: The Party should be registered under Income Tax, GST and other relevant statute (e.g. PF, ESI, etc.), as applicable.

3.3. Submission of Eol Proposal

3.3.1 Applicants may submit their Eol proposal by post or by hand or drop in the box earmarked and placed in the office of the TIA. Bids so submitted shall enclose the original and copy of the bid in separately sealed envelopes duly marked as "ORIGINAL" and "COPY". The envelopes containing the original and the copies shall then be closed in one single sealed outer envelope.

3.3.2 In addition to submission of Eol, the Applicants must also submit hardcopies of the "Key Documents" as given below before due date and time of submission of key Documents as mentions in the Notice Inviting EOI. Delayed submission shall be considered as non-submission.

- (a) **Eol Processing Fee:** ₹1000.00 (Rupees One Thousand Only). The fee shall be submitted in the form of a **Demand Draft (DD) / Banker's Cheque** drawn in favour of **"The Director, Directorate of Information Technology, Electronics and Communication, Information Technology Department, Govt. of Assam"**, payable at **SBI, Dispur, Guwahati**. The original instrument must be submitted along with the Eol.

- (b) Original Power of attorney document authorizing the signatory to this EOI
- (c) Declaration as per **Annexure-V**
- (d) And related documents

3.3.3 The inner and outer envelopes shall bear the:

- (i) name and complete address along with the mobile, telephone number and email address of the Bidder;
- (ii) complete postal address of the TIA;
- (iii) specific identification mark / Bid Ref. No. and subject matter of procurement.
- (iv) A warning “not to open before the time and date for bid opening’ as indicated in the Bidding Documents

3.3.4 If all envelopes are not sealed and marked as required, the TIA will assume no responsibility about its consequences viz. misplacement or premature opening of the bid.

3.3.3 The EOI submission should be along with all documentary proof with respect to pre-qualification and other documents as mentioned in **Para 3.4** below in form of checklist while submitting the envelope.

3.3.4 Each page of EOI (submissions) should be signed by the representative duly authorised by the applicant executing a Power of Attorney in the format given under **Annexure-4**. In case the proposal is signed by any one of the Directors or key officials (CEO, CFO or Company Secretary) a certified copy of the appropriate resolution / document conveying such authority may be enclosed in lieu of Power of Attorney. In case of partnership firm it should be signed by any one of the partner duly authorised by the partnership

3.3.5 The applicant is responsible for submission of EOI proposal complete in all respect. The Authority shall ignore the EOI in case of incomplete or defective submission.

3.3.6 Each page of the EOI submission should be serially numbered, signed and stamped by the authorized signatory and submitted **hard copies of “Key Documents” as defined in Para 3.3.2 in the address as given below, on or before the due date and time for submission.**

Address for Submission (Hardcopies):

The Director,
Directorate of Information Technology, Electronics and Communication,
Behind C-Block, Assam Secretariat,
Dispur, Assam

PIN - 781005

3.3.7 Non-submission of hardcopies of the “Key Documents” within due date and time along with the Processing fee of Rs 1,000/- shall disqualify the applicant.

3.4. Checklist for the EOI submission

S. No	Documents	Submission Status (Y/N)	Page No
1	Covering Letter (As per Annexure-1)		
2	Applicants Date Sheet. In the format given under Annexure-2.		
3	Certificate issued by a CA stating that the Applicant has eligible average annual turnover of Rs__Crs (Rupees __Crores) as per para 3.2.3 in the format given as Annexure- 3.		
4	“ Power of Attorney ” appointing the signatory, as per para 3.3.4. in the format given as Annexure-4.		
5	Declaration with respect to non-blacklisting and debarment in non-judicial stamp paper duly notarized. As per the format given in Annexure-5. (As per para 3.2.4)		
6	Work completion /satisfaction certificate issued by that client/organisation establishing the experience as per para 3.2.2.		
7	Self-attested photocopy of GST Registration Certificate, PAN, PF & ESI Registration Certificate. (Para 3.2.5)		
8	Proof of CERT-IN empanelment		
9	Any, other the applicant feels necessary		
10	Any other documents as specified in this EOI		

4. EVALUATION & SHORTLISTING

4.1. Preliminary Scrutiny

4.1.1. All the Eoi submissions received (hard copies of Key Documents) within due date and time shall only be considered by the Evaluation Committee.

- 4.1.2 The evaluation committee shall first ensure that the applications are complete in all respect. Only those EoI submissions which are complete in all respect shall be considered for further scrutiny.
- 4.1.3. Evaluation Committee reserves the right to seek further clarifications, explanation or information on any issue relating to the eligibility till such time the Committee is fully convinced.
- 4.1.4. The Client (EoI Inviting Entity) shall finalize the list of the Consultants to be shortlisted to participate in RFP based on the evaluation of the EoI submissions and decision of the Client and the same shall be final and binding.
- 4.1.5. Names of the Consultants shortlisted (for RFP process) as per the evaluation of the EoI responses/submissions will be hosted on the website of the EoI Inviting authority on completion of all formalities.

4.2. Issue of RFP and selection

- 2.2.1. Detailed Proposal shall be invited by the Client from the shortlisted Consultants (Applicants) issuing RFP. In the RFP document all technical and operational details shall be furnished. At RFP stage the parties must submit detailed technical and financial proposal for evaluation and selection of most suitable amongst them, as per the proposal submitted.
- 2.2.2. The selection of the Consultant shall be strictly based on the evaluation of the proposals received from the shortlisted Consultants in response to the RFP, as per the terms and conditions and specifications mentioned therein.
- 2.2.3. The Selection of the Consultant will be done through Least Cost System (LCS).

5. Arbitration Clause:

Any dispute arising out of or in connection with this contract shall be resolved through arbitration. The arbitration shall be subject to the jurisdiction of the Gauhati High Court, Assam only.

ANNEXURES

Annexure 1: Covering Letter

Covering letter

[On the letter head of the Applicant]

Kind Attention:

[location, date]

The

**The Director,
Directorate of Information Technology, Electronics and Communication,
Behind C-Block,
Assam Secretariat,
Dispur, Guwahati, Assam,
PIN- 781006**

Sub: **Eol (Refence No.....) for shortlisting of eligible applicants to participate in the RFP process for selection of consultant for ENGAGEMENT OF ONE (1) NO. OF CERT-IN EMPANELED VENDOR TO CARRY OUT IS AND FACE AUTHENTICATION AUDIT OF THE AADHAR PROJECT AS PER UIDAI GUIDELINE**

Sir,

Having read, carefully examined, and understood the “Expression of Interest” document dated _____ issued by The Director, Directorate of Information Technology, Electronics and Communication and all **Annexures** and other documents attached thereto, and all subsequent addenda and clarifications issued pursuant thereto (collectively the “Eol”), we hereby express our interest to participate in the RFP process, if shortlisted in this Eol stage.

We hereby agree and confirm that our Eol Proposal has been prepared strictly in conformity with the instructions in the Eol document (including the forms set forth therein) and that we shall always act in good faith and abide by the terms and conditions of this Eol.

We agree that we have inspected and examined the Eol documents and have ascertained that they contain no inconsistencies, errors or discrepancies and have otherwise familiarized ourselves with all conditions of the Eol which may affect our Proposal and all queries on other contractual matters have been addressed.

We represent and warrant to Client the information furnished by us is

complete, accurate, unconditional, and fairly presented.

We have the necessary capacity and experience to execute the assignment and participate in the RFP, if shortlisted.

We follow all the terms and conditions of the EoI; there is no information, data or documents which have not been disclosed which may prejudicially affect Client's evaluation or decision in relation to pre-qualification shortlisting.

We have all the necessary corporate and statutory approvals and authorizations to participate in this EoI.

We acknowledge that we have neither failed to perform any contract, as evidenced by imposition of a penalty by an arbitral or judicial client or a judicial pronouncement or arbitration award against us or any of our director/trustee/partners or key officials nor has been expelled from any project or contract by any public entity nor have had any contract terminated by any public entity for any breach of contract by us.

We declare we have not been declared ineligible for corrupt or fraudulent practices in any tendering process.

We undertake that we will intimate Client of any material change in facts, circumstances, status, eligibility, or documentation relating to us during this EoI and till completion of ensuing RFP process.

This Proposal shall be construed, interpreted, and governed, in all respects, by Assam Public Procurement Act'2017, Assam Public Procurement Rule'2020 and the relevant laws of India, without reference to its conflict of law principles. The courts at Guwahati will have exclusive jurisdiction in respect of all matters arising out of this EoI process.

We undertake that we have not been debarred or blacklisted by any government (Central/State) agency or PSU and fulfill all eligibility criteria as stipulated in Para 3.2.4 of this EoI document.

We have provided details, in accordance with the instructions and in the form required by the EoI and have attached the same as appendices to this application.

Yours

faithfully, [Signature and Details of the Applicant/

Authorised Representative]

Annexure 2: Applicant Details

1. Organizational Details	
1.1. Full Name	
1.2. Legal Status (firm/company, etc.)	
1.3. Jurisdiction of Incorporation	
1.4. Year of incorporation / registration	
1.5. Registration Number	
1.6. Registered Address	
2. Details of Authorised Signatory	
2.1 Name	
2.2 Designation	
2.3 Address	
2.4 Contact Details	
<i>(Copy of the document of authorisation to be provided)</i>	
3. Tax Registration Details	
3.1. GST	
3.2. Income Tax	
4. Contact Person for this Proposal	
4.1. Name	
4.2. Address for Courier	
4.3. Office Phone	
4.4. Mobile Phone	
4.5. Fax No.	
4.6. E-mail Address	
5. Certifications, Awards & Accreditations, if any	
5.1.	
5.2.	
5.3.	

Date:
Place:

Signature of the Applicant

Annexure 3: CA Certificate (Financial Information)

On the letter head of Chartered Accountant/Statutory Auditor

We/I have verified the Audited Financial Statement of Accounts and other documents of..... having registered office at pertaining to the minimum

average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. Based on our verification of the aforesaid statements and records, we certify that the following details are true to the best of our information and according to the explanation given to us.

(Amount in INR Crores)

Financial Information	Financial Year			Average
	Audited	Audited	Audited	
Total Annual Turnover from Consulting Business				
Turnover from similar consulting business				
Annual Profit Before Tax				
Net Worth				

I/We also certify that the Applicant has more than 10 (ten) years of experience in consulting business, out of which more than 5(five) years in similar consulting services, in India for and on behalf of government or international agencies as on [Insert Date]

Date:
Place:

Signature and seal of the CA firm

UDIN :

Note:

- a) Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid.*
- b) Documentary evidence in support of the 10 years or more experience in Consultancy service, out of which atleast 5 (five) years in similar projects, in India for and on behalf of government or international agencies, must be enclosed*

Annexure 4: Power of Attorney

Format for Power of Attorney for Signing of Application (On a Stamp Paper of Rs 100/-)

Power of Attorney

We, (name and address of the registered office) do hereby constitute, appoint and authorize Mr. / Ms. ... (name and residential address) who is presently employed with us and holding the position ofas our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our response to the EoI for shortlisting of eligible applicants to participate in the RFP process for selection of an agency to including signing and submission of all documents and providing information to the Client (i.e.) and its officials or representatives, representing us in all matters before Client, and generally dealing with Client in all matters in connection with our EoI response.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds, and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____ day of _____ 20__

For ____

(Name, Designation and Address)

Accepted

_____(Signature) (Name, Title and Address of the Attorney)

Date :

Note:

- i. *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, as laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*
- ii. *In case an authorized Director or key officials of the Applicant signs the Application, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.*
- iii. *In case the Application is executed outside India, the Applicant must get necessary authorization from the Consulate of India. The Applicant shall be required to pay the necessary registration fees at the office of Inspector General of Stamps.*

Annexure 5: Affidavit

Affidavit

(To be submitted on non-judicial stamp paper of minimum Rs 50/- duly certified by Notary)

We, M/s. (the Applicant), (the names and addresses of the registered office) hereby certify and confirm that:

- (i) We or any of our promoter(s) / director(s) / partner(s) are not blacklisted or otherwise disqualified pursuant to any debarment proceedings by any Central or State Government, Local Government or Public Sector Undertaking in India from participating in any bidding process, either individually or as member of a consortium as on the_____ (Date of Signing of Application).
- (ii) We are not insolvent, in receivership, bankrupt, being wound up, having our affairs administered by a court or a judicial officer, having our business activities suspended or subject of legal proceedings for any of the foregoing reason.
- (iii) We or any of our promoter(s), director(s), partner(s) and officers are not convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of *three years* preceding the commencement of the procurement process.
- (iv) There is no conflict of interest in submitting this Proposal

We further confirm that we are aware that, our Application for Shortlisting of Organizations to participate in the bidding process eligible parties to select most suitable of them to implement **IS AND FACE AUTHENTICATION AUDIT OF THE AADHAR PROJECT AS PER UIDAI GUIDELINE**, would be liable for rejection in case any material misrepresentation is made or discovered at any stage of EoI evaluation or thereafter during RFP and the agreement period.

Dated thisDay of, 20.....

Name of the Applicant

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Signature of the Authorized Person

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Name of the Authorized Person